

MINOT SLEEPER LIBRARY BOARD OF TRUSTEES

September 9, 2013

Members present: Wendy Costigan, Barbara Greenwood, George Corrette, Rosemary D'Arcy, Roger Nichols, Shirley Yorks, Ann Fitzpatrick and Lucille Keegan

Absent: Archie Auger

Also present: Sharon Warga and Deborah Thouin

1. Secretary's report accepted.

2. Treasurer's report:

• Checkbook balance	4695.38
• Investment pool balance	34,104.12
• Stock portfolio	55,144.00
• Capital fund	4251.27
• Total	98,194.77
• Book fund balance	1895.23
• Landscaping account balance	1053.85
• Unencumbered checkbook balance	1746.30

Roger reported he had received a letter from Bob Hurd in regarding the 3 funds that we would like to have released from restrictions. Bob will refer this matter to an attorney in Grafton County.

3. Sharon distributed her Librarians report. Sharon requested that the trustees purchase a projector that will be available at the library for use during programs. She reported that the Friends voted to purchase a new projector screen.

Wendy made a motion to authorize Sharon to spend up to \$750 for a projector; the treasurer will use whatever funds seem appropriate. Roger seconded and the motion passed.

4. Correspondence: none

5. Old Business

- Solar: the rebate is still in the works and should arrive in about 6 weeks. There continues to be discussion with the town as to how the money from The REC's will be handled. The town could hold the money in a trust for the Library Trustees. The idea is to create a fund to cover any costs for repair or upgrade of the system.
- Appreciation lunch: Sharon spoke to the Friends and set a date for Oct. 17 from 10-12 for a brunch. Sharon recommended that the food be purchased from the local Shop n' Save and a small gift from the Mill Fudge Factory. *Wendy made a motion to authorize Sharon to spend up to \$350 for the luncheon. Barbara seconded and the motion was approved.*
- Slates: About \$300 worth have been old. Sharon has put them away and will bring them out again near Christmas.
- Operating budget: Roger presented a preliminary budget proposal. Sharon suggested we add money for an extra library page. This would be for a period of 39 weeks for a total of \$2,065 plus FICA. The finance committee will meet to fine tune the presentation for the budget committee. Sharon presented statistics on increased use of the library which make it very clear why addition funds are needed in some areas of the budget.
- Library table restoration: Peter Brown is waiting for a price on the leather.

New business:

- Lucille set a date for basement cleanup on September 17 at 10 AM. Rosemary and Ann volunteered to help.
- Next meeting will be Tuesday Oct. 15 at 4 PM (changed to Tuesday due to Monday holiday).

Lucille Keegan,

Secretary

