

## Minot-Sleeper Board of Trustees

October 15, 2013

Members present: Wendy Costigan, Barbara Greenwood, Roger Nichols, Archie Auger, Shirley Yorks, George Corrette.

Also present: Sharon Warga, Library Director

1. Secretary's report accepted

2. Treasurer's report:

- Checkbook balance \$7,227.36
- Investment Pool \$34,105.15
- Stock Portfolio \$55,999.87
- Capital Fund \$4,626.38
- Book fund balance \$1951.40
- Landscaping account \$599.74
- Unencumbered checkbook \$4676.22

Wendy reported that the Solar panel rebate has been approved. Barbara moved to have the rebate monies from the solar project deposited in the Stock Portfolio when it is received. Shirley seconded. Motion passed with all in favor.

3. Librarian's Report: Sharon distributed the Librarian's report. Sharon reported that the floor in the basement is getting wet when it rains. The trustees decided that the carpet should be ripped up and a dehumidifier purchased. Sharon will research some prices. Brackley will be emailed and asked his opinion on the problem. The NRHS yearbook ad is due by 10/31. Archie moved that a 1/8 page space be purchased for \$70. George Corrette seconded. Motion passed with all in favor.

4. Correspondence: Bristol Rotary Club sent a thank you letter for the library project presentation. NHLTA sent a thank you for submitting a nomination for Library of the Year Award.

5. Old Business:

- RECs: Michael Capone is looking at a few different aggregators. They charge different fees for selling the RECs and he is shopping around for the best deal for the library.

- Appreciation Lunch: Everything is all set and ready to go.
- Operating Budget: Sharon distributed the updated operating budget that will be presented to the Budget Committee on October 28<sup>th</sup>. A narrative of certain line items that have significant changes is attached.
- Library Table Restoration: Sharon handed out the estimate from Peter Brown & Sons. The total estimate came to \$986 to \$1,146. Wendy moved that the estimate be accepted and the table restoration work to be completed. Roger Nichols seconded. The motion passed with all in favor.
- Basement Cleanup: The closet will be cleaned out and traps set because of evidence of rodents. Jeff needs to be called again concerning the cleanup of the furnace room. The building materials will be inventoried and see if it is worthwhile to try to sell them. If not they will be donated.

#### 6. New Business:

- Patron Fees: Sharon presented a list of policies concerning non-resident patron fees from other local libraries. The library currently has a non- resident (outside the Newfound towns) policy of \$25/year. The trustees felt that this was an adequate policy.
- Program Goals: Program Goals were not discussed at the meeting.

Wendy Costigan, Chair