

MINOT SLEEPER LIBRARY TRUSTEES MEETING
NOVEMBER 15, 2017

Trustees present: Shirley Yorks, Ann Fitzpatrick, Ann Guilfoyle, Kathleen Haskell, Rosemary D'Arcy, Archie Auger, Nancy Spears, Lucille Keegan
Library Director: Brittany Overton
Absent: Nancy Dowey

Ann F .moved to accept the minutes from October 25, 2017. Archie seconded. Motion was approved.

Archie presented the financial report. **Nancy S. moved to accept it and Ann F. seconded. The motion was approved.**

Director's Report:

Brittany had a question about stakes for memorial trees that a patron had approached her about. This is a garden club responsibility and Shirley will take care of it.

The trustees agreed to table the discussion about work on the exit from the meeting room.

Brittany has called rhymes to check the furnace as there is water under it and there may have been a smell of propane. The technician arrived at the end of this meeting.

Rosemary moved to follow the recommendation of a patron to use a product such as Ice-Be-Gone instead of the salt provided by the Town for the walkways and steps. Archie seconded and the motion passed. Nancy S. volunteered to purchase this.

The police department may take the old copier.

Bob MacArthur looked at the basement door because it is hard to close. He said it would cost between \$85 to \$140 to fix it.

2018 Budget:

Brittany presented the budget that she, Archie and Rosemary had created. The telephone line was dropped by \$300, computer support by \$1000. These changes were based on the Town RFP's for these services which the Library will use.

Archie moved to leave the health insurance money in the MSL budget. AnnF. seconded. Archie feels we should do this for transparency issues. Shirley is concerned that the voters will not understand the change that the Town has proposed to lump the insurance monies of all departments into one line item. Archie questioned whether the Select Board has actually voted to do this. Kathleen commented that we do not have control over Town benefits and she is in favor of moving the costs out of the MSL budget. The vote was 2 yes, 5 no and 1 abstention. The motion was defeated.

Rosemary moved to allow the Town to move the MSL insurance benefits budget item to an aggregate account. Ann G. seconded. The vote was 7 yes and 1 no.

Archie Auger moved to increase salaries by 3 %. Shirley seconded. The vote was 8 yes, 0 no.

Rosemary showed a format to present information about other library funds to the voters. She and Brittany will present this information to the Budget Committee.

Rosemary asked the Trustees to think about forming a human resource subcommittee to revise the staff review documents we currently use.

There was a question regarding the exclusive use of the meeting room. When the room is reserved is it for that group's exclusive use or are other patrons allowed to go into the room? Our policies don't address this. We will take this up again at a future meeting.

Meeting adjourned at 6:10

Respectfully submitted
Lucille Keegan, secretary