

Librarian Report/November 2014

Programs

- **Children's Program**
 - We will be taking a holiday break from December 15th – January 2nd. Programs will resume on January 5th.
 - We will be having a Holiday Children's Craft on December 19th from 3-4:30 pm. The Friends have offered to help. Need to purchase supplies for the crafts.
- **Third Monday Book Club/Bookclubs**
 - Reading "The Thanksgiving Visitor" by Truman Capote .
 - I opened the library on Veteran's Day from 5:45-8:15pm for the Literary Circles author visit, Abi Maxwell. There was good attendance, about 18 people.
- **Building/Tech Support**
 - Matthew Bohn donated 8 chess sets. He will be starting a chess club starting December 2nd from 6-8 on Tuesday. He would like to try and get it going 1 – 2 times a month. He has advertised with the schools.
 - Working with the State Library: their system went down and libraries have had to do a work around to add records to the ILL System. I participated in a 45 minute webinar on Tuesday, Nov. 13th. It was a basic training. I will try and have Deborah help me find the old files that weren't uploaded since May. Hopefully, we can extract out bibliographical records and upload the file to the State library.
 - Still emptying the dehumidifier (is less frequent)
 - 3 wastepaper baskets were purchased by the Friends.
 - There hasn't been any water leaking into the basement since Marc Bucklin changed pipes. There were a few rain storms and we were ok. We'll have to see if that stays true in the next coming months.
 - I asked Marc Bucklin to order no smoking signs, and he said he would. I haven't heard anything about them yet. He's been busy with repaving.
 - The clock has been fixed.
 - Copier Maintenance bill came/will provide paperwork. We have not been utilizing our contract for the last couple of years but paying.
 - Ebsco Periodicals have been ordered. Discovered that "Wired" was being paid twice, changed that and was able to get 2 new children's periodicals.
 - Roof needs repair. Gerard Leone (he worked on the slate roof during construction) drove by the library and noticed some slate pieces and come off the roof. He suggested that we should get that replaced sooner than later. He said there should be plenty of slate to do the job, and he provided a rough estimate of \$450 to repair it.
 - Granite Glass did a quote for glass on the table. One full piece of glass = \$285, Two pieces = \$310 and Labor = \$75. They recommended one sheet. Less chance to crack and chip.

- **Staff**

- Deborah Thouin submitted her 2 week notice on Monday, Nov. 10th. Her last day will be Friday, Nov. 21st. Town Human Resources will be conducting exit interview.
- Job posting? Hours? Salary?
- I'm trying to get as much training and information in before Deborah leaves.
- TTCC meeting was Wednesday, the 12th. They talked about coordinating efforts in the future with programming, town activities and advertising, etc....
- Autumn Fabricant (Project Promise Director) — We are trying to coordinate an afterschool program with some of her assistants. May have to put this on hold since there was a change in staff.

- **Friends of the Library**

- The Friends purchased a serving cart for the library. It should be coming any day. I used the debit card, and Marthur Kalil reimbursed the Trustee Account.
- Another Brick was ordered and delivered. Archie Auger placed it.
- The Friends provided the "Austenmania" program with Jane Austen themed refreshments. It was fun and a good turn out
- The Skywatch was a huge success. We were in the Newfound Landing Paper. We may consider donating money to the NHAIS Group. They came and did this program for free. We should look into them coming back in the Sprint.
- Cookie Buffet coming December 12th, 3-6pm and 13th, 8-12pm.
- Pontine Theater "A Winter's Tale" is coming to the library on Saturday, December 20th @ 1pm. Library asking for an RSVP, limited seating. Gift from the Friends to the community.