

MINOT SLEEPER LIBRARY TRUSTEES

May 26, 2015

Trustees present: Rosemary D'Arcy, Nancy Dowey, Nancy Spears, Archie Auger, Hilda Bruno, Shirley Yorks, Ann Guilfoyle, Lucille Keegan

Absent: Ann Fitzpatrick

Rosemary called the meeting to order at 4:30.

Rosemary reported that Barbara Greenwood has applied for a background check in order to volunteer at the library. The library has received \$400+ donations in memory of George Correttee. Archie will send thank you notes. Midstate Health Center has donated \$100. Rosemary will send them a thank you note.

Hilda spoke about the need for work on the landscaping around the parking lot and front of the building.

Nancy D. made a motion to repair the grounds near the parking lot and plant lilacs which we can get free from the NH Lilac Association. Archie seconded and the motion was approved.

Archie moved that the library be closed on June 3 from 9-until the return of the employees in order for the employees to attend the mandatory harassment training offered by the Town. Nancy D. seconded and the motion carried.

Archie moved that we go into executive session(91:3). Ann G. seconded and a roll call was taken.

Archie moved to come out of executive session. Nancy D. seconded and a roll call was taken.

A unanimous vote was taken to seal a portion of the executive session minutes to insure confidentiality.

Rosemary made a motion to hire James Haskell and Liz Skiffington. James will be offered 20 hours per week at \$11 per hour initially for 3 months with the option to extend for another 3 months. Liz will work about 6 hours per week at \$11 per hour. Archie seconded. The motion was approved.

Rosemary will write appointment letters and ask Azra to write a job description for each of them. Both employees will take direction from the acting library director for their tasks.

Rosemary would like to make the Library Director position a salaried position. **Nancy D. moved to make the Library Director position a salaried position. Archie seconded and the motion carried.**

Nancy D. reported that there are three preliminary interviews scheduled for this week

There will be another trustees meeting May 28 at 7 PM to approve the policies.

The meeting adjourned at 5:30.