

## Minot Sleeper Library Trustees Meeting

May 14, 2012

Attending: Barbara Greenwood, Archie Auger, Wendy Costigan, Sharon Warga, Deborah Thouin, Roger Nichols, George Corrette, Nathan Haselbauer, Lucille Keegan

Absent: Ann Fitzpatrick, Glenn Dorr

Meeting called to order at 4:30 by Chair Wendy Costigan.

Secretary's report accepted.

### **Treasurers report:**

Checking account: \$2123.63

Investment Portfolio: \$59,230.39

Stock portfolio: \$126,000

George has spoken to a representative of the Investment Pool and will file paperwork to list Nathan as a backup.

George reported a \$4,300 invoice from Brackley Shaw. Discussion was held as to how to pay. The suggestion was made to liquidate some of the Investment Pool accounts to cover expenses which will be eventually reimbursed by the town. These funds could be electronically transferred to local account.

Roger moved that the treasurer be authorized to move up to \$10,000 to take care of current and anticipated funds needed to pay bills. These monies are to be reimbursed by the town. Seconded by Archie. Motion passed.

Wendy moved that \$4,000 be withdrawn from #7 Investment Pool to pay Brackleys invoice. The trustees will be reimbursed by the town. Seconded by Barbara. Motion passed.

Roger has put together a history of the Investment Pool accounts.

Roger moved to authorize the Trustees to move \$1200 from the Ora M. Fields (Fund#5) and \$211.20 from the Fines and Book Sales Fund (Fund # 14 ) to the Book Purchase line item in the current operating budget. Barbara seconded. Motion passed. Roger suggested that we should post a press release when funds are used.

Sharon will be giving George a bill for new books.

The Friends have a balance of \$54,770 in the capitals funds account for the library construction project.

Barbara moved to do away with fund 16 (2005 Capital Fund) and put the balance into the checking account. Seconded by Wendy. Motion approved.

Pat Fields, representative from TD Bank explained how the Affinity Program works. We need a minimum of 50 people to register their accounts for the library to qualify for a donation from the TD Bank.

Wendy stated that she has filled out the membership form for the NHLTA and made a motion to pay the \$200 fee for dues. Roger seconded and it was approved.

**Librarians report:**

Sharon presented a written report highlighting the programs, professional development, upcoming Friends Yard Sale, grants she has applied for and an updated budget. She reported that 93 bricks have been sold.

There was a discussion about the removal of the shed behind the library. It will be removed by the town and the police department will have the use of it for storage. Archie questioned if we have a policy for disposal of items such as the shed and air conditioners. There appears to be no policy but these are town property. Barbara reiterated that the RSA states that the building belongs to the town. Archie will research policy for next month.

Brackley Shaw spoke about the original design build plan and that he would like to hire an engineer to design the mechanical, electrical and plumbing work to be done on the addition. He introduced Charlie Buckley, an engineer which he had brought to the meeting. He stated that hiring an engineer may save some money. Joe Denning stated that the town has a policy that any expenditure over \$5,000 must be bid out. Barbara stated that one of the issues brought up before the town meeting vote had been that voters wanted to be sure that local contractors would be hired.

After considerable discussion both pro and con for hiring an engineer George moved that the trustees pay Brackley up to \$10,000 to hire an engineer to design the mechanical, electrical and plumbing specifications. Roger seconded. Jim Nyberg was asked if he could work with that and he said yes.

The vote was 4 yes and 3 no.

Reminder that the building committee will meet Monday, May 21 and the next regular trustees meeting will be June 11. Both meetings begin at 5 PM.