

Minot Sleeper Library Trustee Meeting
March 22, 2017 4PM

Trustees present: Rosemary Darcy, Shirley York, Ann Guilfoyle, Archie Auger, Nancy Dowey, Nancy Spears, Kathleen Haskell, Lucille Keegan, Trustee absent: Ann Fitzpatrick
Also present: Brittany Overton, Library Director

The minutes for February 15, 2017 were approved as amended. The motion was made by Ann G. and seconded by Shirley.

Archie moved to have the secretary cast one vote to elect the existing slate of officers for the 2017 term. Nancy D seconded the motion and the motion was approved. The secretary casts one vote to elect the current officers of the Minot Sleeper Library for the 2017 term.

Archie passed out current financial statements for MSL funds.

Nancy D. made a motion to reaffirm the salary vote that was taken in executive session on Feb. 15, 2017 in light of the approval of the MSL budget at the recent Town Meeting. Nancy S. seconded and the motion was approved.

Archie noted that the FSB CD's will be coming due soon.

There is an issue with signature cards at the TD Bank. Rosemary suggested that we should have three trustees that are allowed to sign checks to cover when the treasurer is unavailable.

Brittany passed out the latest profit and loss budget vs. actual sheet.

Brittany highlighted a few items from her monthly report. Alternative solutions will clean the carpet and do a deep cleaning of the interior of the building. We will hire someone to clean the windows.

Judy and Elsa of the Friends and Shirley, Ann G. and Lucille will be the committee to plan landscaping for the front lawn.

Azra and Cindy gave an excellent presentation about Collection and Weeding. Thank you ladies!

We will have another staff and trustee breakfast on April 24 at 8:30.

Nancy D. moved to go into executive session per RSA 91-A:3, 11(a). Nancy S. seconded. A roll call was taken with everyone voting yea.

Nancy D. moved to come out of executive session Nancy S. seconded and the roll call was affirmative.

We discussed how the library would be covered during Brittany's maternity leave. She has been working on a schedule for the other employees with additional hours if needed. Trustees that have had background checks will be available if needed to fill in.

Nancy S. moved to appoint Azra Karabegovic as the temporary director during Brittany's maternity leave. Archie seconded and the motion was approved. Lucille will attend the next Friends meeting to relay this information.

The question was asked as to whether pay increases were retroactive to January. No one had the answer. Rosemary will contact the Town for clarification.

Next meeting: April 19, 4PM

Lucille Keegan, secretary

