

Minot Sleeper Library Trustees Meeting
March 16, 2016
1 PM

Trustees present: Archie Auger, Ann Fitzpatrick, Nancy Spears, Hilda Bruno, Shirley Yorks, Ann Guilfoyle, Kathleen Haskell, Lucille Keegan, (Rosemary D'Arcy, via Skype)
Brittany Overton, Library Director

Ann Guilfoyle was appointed by chair, Rosemary D'Arcy to lead this meeting of the trustees.

Ann called the meeting to order at 1 PM

The minutes from the February 10, 2016 meeting were approved.

The next order of business was the election of officers. Rosemary recommended that Lucille be elected Vice President and someone else become the secretary. None of the other trustees was willing to take the secretary position so Lucille agreed to continue as the secretary. The vice president position will be left open at this time.

Ann Guilfoyle moved to accept the slate of officers: Rosemary D'Arcy, president; Lucille Keegan, secretary; Archie Auger, treasurer. Archie Auger seconded and the motion was approved.

Archie passed around his treasurer's report. Kathleen, as a new member, had questions about the budget and long range goals that the trustees had for use of trustee funds.

Brittany had provided the trustees with a monthly report and we discussed a few of the issues she needed clarification of.

- Archie has a power washer that we can use to clean the walkway.
- Ann G. and Brittany will work together on getting a quote from Jeff Goodrum for cleaning the lights and replacing the bulbs with LEDs. They will ask Jeff about other wiring needs such as a CO detector in the basement. A new outlet needs to be installed for the dehumidifier.
- There has been some water in the basement. The work done by Silver Lake Construction was only on one wall. A quote from a different company for considerably more had included all walls. We will monitor the situation.
- Nancy Spears and Brittany will write a thank you note to the family of Elizabeth Dole.
- The trustees approved the Friends having a reception on April 17 for Skip Riley and family after the dedication of the new bookcase they are installing in the foyer.
- It was decided to allow the Friends to have discarded books to sell. The proceeds benefit the library through the work of the Friends.

Bill Dowey reported that when the power was out in town on Monday the connection to the company that creates the reports for the solar production was lost. The ethernet wireless transmitter needs to be moved in order to receive the signal from the basement.

Nancy Spears, Ann Fitzpatrick and Ann Guilfoyle have volunteered to work with Brittany to set up a maintenance schedule.

Archie Auger moved to go into executive session. Shirley Yorks seconded and a roll call vote was unanimous.

Archie Auger moved to come out of executive session, Hilda seconded and a roll call vote was taken in the affirmative.

Rosemary D'Arcy moved to give Azra Karabegovica salary adjustment of 4.5%. Nancy Spears seconded. The vote was 7-1-1.

Ann Guilfoyle adjourned the meeting a 2:55.