

Librarian Report: April 2015

Children's Program:

Infant Story Time and Toddler Story Time -- March was Azra's first month organizing, preparing and directing the Children Program's. She is still learning with the Infants and Toddlers. She's getting the hang of it but still needs help and support from the staff. I have been coaching her in various areas, and things are progressing. We are averaging 12-20 children in the Friday morning Toddler Program.

- 1- Infants: Monday 10am
- 2- Toddler: Friday 10:30am

SAY HELLO TO SPRING AND SAY HELLO TO BABY ANIMALS!!!

We will be learning all about chicks, lambs, kitties and little piglets with fun stories and crafts. What can be better to welcome spring?

- 3- Friday, April 24th @ 3:00 pm

Kid's Movie-Big Hero 6 (still looking for popcorn holders from the dollar store)

- We're adding a Tuesday and Wednesday afterschool program. These are grade school age: one with the TTCC and the other with Project Promise.
 - The TTCC Afterschool Program started Tuesday, April 14th. It was a great success and the kids enjoyed being in the Library. This will be once a month for now.
- **Easter Kid's Craft was Friday, April 3rd**. Azra brought her bunny, Paco! Big success. There were over 40 kids.

Third Monday Book Club

- April book is "Searching for Joy" by Tim Barretto. He will be at the Library Monday, April 20th @ 10am to discuss his book. There will be a book signing as well. Refreshments will be provided.

Knitters

- The group meets steady (4-8 patrons).

Chess Club

- Mathew Bohn has not been coming to Chess Night. Not sure if this will continue with lack of interest.

Library System/Building Maintenance

- Minot-Sleeper Library Quarterly Renewable Energy meter photograph was taken and sent to Paul Button. These photographs need to be taken and sent quarterly.
- The new table plate recognizing Peter Brown arrived. We will need to decide on a location to place it and if there will be a dedication etc...
- CCI sent bill for repairs done to the roof. Archie Auger took care of the bill and it was discounted.

- Newfound Region Business Summit was held at the Library on Monday, April 13th. Over 50 people attended.
- Do we want to change cleaning service? We can save \$200 each month. Chrisandra's Cleaning. I have a bid for \$300. Presently we make alternate payments of \$350 and \$400. Details on bid.
- The paper dispenser in the restroom is no longer working. I called the manufacturer, and the dispenser is still under warranty. They will be sending a new unit sometime during the week of April 20th. I may need help taking the old one down and adding the new one.
- The Norton Virus Protection expires May 4th. Ray Courchaine will be coming to help install that and organize the protection on all machines. It was discovered that we were paying for 18 stations when we only need 11 stations. Ray and I will organize each patron and staff machine.

Staff

- **Sandy:**
 - I have given the Library Trustees my resignation as the Library Director. I will stay on for 5 weeks to help the transition go smoothly. My last day will be Wednesday, May 20th.
 - The policies have been cleaned up and updated. Forms have been added to the back of the policies and Rosemary D'Arcy has numbered the pages.
 - I attended the Town Office Evaluation Training. Picked up good feedback on evaluations etc...along with the rating system for the Merit increases. Evaluations and merit increases are due by April 30th. The raises will be paid out retroactively starting April 1st.
 - All programs through October 1, 2015 have been scheduled.
 - The Library received the KBA Grant for 2015. We will be receiving \$250 from the State Library to help cover our Summer Reading Kick-off Event. The total price of the kick-off event is \$400, so we will use Program monies for the remainder, which will be \$150.
 - The Rotary granted the Library \$5,000 of one-time money. I received notice on Monday, April 13th. They will begin there fundraiser after Memorial Day and will let us know the total has been collected. We will need to contact Atrium to schedule the upgrade to our Library System toward August/September.
 - The Library Happenings have been sent to Leslie Dion, and we should be getting brochures sometime in May.
 - I participated in a survey at the Newfound Regional High School on Monday, April 6th. This was a survey to help with recommendations for after school program ideas and how to make the program a bigger success. We talked about how information was received by the Library, etc...
- **Azra**
 - Is preparing for the Summer Reading Program. She'll be making an appointment with the Elementary School to get kids signed up.
 - Bryson Lang will be the presenter for the Summer Reading Kickoff. KBA Grant was accepted and awards for \$250. That will be at the TTCC on Wednesday, July 1st. His program contains songs, stories, cartoons and comedy with a hero theme.

- Azra has been trained on Baker & Taylor and processing books. She also did a Gumdrop Book order upload and a micromarketing upload. All three vendors require some cataloging books. She has also had some cross training in Inter-Library Loan. She can order a new ILL request and make returns.
- Azra started the TTCC Afterschool Program at the Library. It will be once a month on a Tuesday. The first one was held on Tuesday, April 14. The kids had a great time. Mainly, using the Library and having quiet reading time.
- Project Promise is still in the works to come after school to the Library but will run for 6 weeks. It will be on a Wednesday afternoons.
- **Cindy**
 - Waiting for performance evaluation review. She has stated her frustrations with the length of the merit increase process.
 - Worked extra hours to cover my desk hours on Saturday, April 11th. She will have 4.5 extra hours on her time sheet for that week.
- **Sharleigh**
 - Waiting for performance evaluation review.
 - Sharleigh will be leaving the Library when her High School Year ends. She will be off to college.

April Programs

- **UNH Speakers Bureau Program – Thursday, April 16th @ 7pm John Chaston “ Spain a Magical Tour**
Designed to educate those unable to travel to Spain and to give travel ideas to those who will, this presentation provides the attendees to experience and learn through video, pictures, music, and commentary with a whirlwind tour of some of the wonders, legends, and characters of Spain from the beginning of its history to the present day. Included are snippets and insights into the life, history, fiestas, art, architecture, music, sports, and cuisine.
- **UNH Speakers Bureau - Tim Barretto "Searching for Joy" Monday, April 20th at 10:00am**
 Light refreshments will be served
Sixty year old self-employed architect Tom Derringer has always been a confident, self-assured man. But when he discovers he has prostate cancer his confidence is shaken and he is forced to confront the meaning of his life and the possibility of his death in ways he has never done before. In the the process he must come to understand--and come to terms with--himself, his wife and his son. "Tim Barretto's novel successfully navigates both the private waters of the inner self and the contemporary concrete joys of daily life.
- **Bristol Historical Society – Saturday, April 25st at 1pm**
"Remembering Herhert Robie and His Trained Oxen"
presented by Lucille Keegan and Hilda Bruno
Mr. Robie and his oxen were well known in the area for their participation in parades and the tricks he was able to teach them.

- **Friday Matinee at the Minot-Sleeper:** Friday, April 24th @ 3pm – **Big Hero 6** rated PG (popcorn and drinks served)

Friends of the Library

- Annual Fundraiser: Book and Bake sale on July 4th.
- The Friends purchased The Science Center passes for 2015. \$300.
- The Friends have also purchased 2 programs presented by Mike Mckinley. One program will be in June, “Annie Oakley and Calamity Jane: Pioneers of Women’s Liberation.” The other program is scheduled for September, “The Devil’s Playground: Trench Warfare on the Western Front during World War One 1914-1918.”
- Mary Scott and Nancy Dowey have agreed to sew 4 more black out curtain panels for the meeting room. This will mean that every window has treatments for the meeting room.