

draft

MINOT SLEEPER LIBRARY TRUSTEES

June 9, 2014 4 PM

Trustees present: Wendy Costigan, Nancy Dowey, Ann Fitzpatrick, Shirley Yorks, Archie Auger, Roger Nicholls, Lucille Keegan

Absent: Rosemay D'Arcy

Also present: Deborah Thouin

1. Secretaries report: Approved with the addition of Nancy Dowey present.
2. Treasurers' report: A letter of resignation from George Corrette was read by Wendy. **Roger moved and Nancy seconded to accept the resignation of George Corrette as a Trustee with regret. Roger nominated Archie Auger to become the Treasurer of the MSL Trustees. Wendy seconded and the vote was affirmative.**

Roger has met with George and had prepared a financial report :

- Book fund \$1,132.68
- Landscaping \$599.74
- Unencumbered funds \$2,741.02
- Checkbook \$4,473.44
- Investment pool \$33,108.60
- Stock portfolio \$73,639.70
- Capital fund \$4,369.10

Archie has been serving as vice chair and we will select a new vice chair at the July meeting.

3. Librarians report: Deborah passed out her report .

We discussed a request from Joan Ettelson from the Health Insurance Marketplace located at Mid State Health Center to be available at the library on Monday afternoons to answer questions about the Healthcare Marketplace. It

was decided to ask her to attend our July meeting to answer questions about her position and request. Deborah will contact her.

Deborah asked if the trustees have a policy for the loan of library keys. No such policy exists at this time. We will create one. It was determined that the only non town government group to have a key is the Rotary Club. Deborah was instructed to have a sign out/in sheet when the Friends, Pasquany Garden Club or Historical Society borrows a key.

The Friends are planning a book and bake sale for July 4 and they have a program planned for July 10 at 7 PM. There will be no library employee to close up the building at either event. The Friends will be responsible to monitor the main part of the library and make sure no one goes out there and check the bathroom before they leave. The doors between the old and new rooms cannot be locked or blocked as they are a fire exit. The entrance for the sale and program will be the door to the old part of the library.

4. Old Business:

- Solar: Wendy will check on the sale of the REC's
- Peter Brown stopped by to say the table will be ready soon.
- Land: Roger contacted Dorcas Gordon for clarification. He has a copy of the Memorandum of Understanding that was signed by the Friends and Trustees. A meeting will be set up with representatives of the Friends, Archie, Roger and Wendy to discuss any misunderstandings and decide the best way to move forward on the sale of the land. Wendy will email Marthur to tell her to go ahead and pay the taxes as the Memorandum instructs.
- Birds: Should be removed by PSU soon. There is a powder horn in the case which needs to be removed.
- Policies: We will review at July meeting.
- Doors: Wendy contacted Michael Capone and he contacted Jeff Downing. There has been some action on the repair.

5. New Business:

- With George's resignation we need to find a replacement. We will post a notice at the library and on the town website. Interested persons must write a letter of intent. The trustees will make a recommendation to the Selectboard and they will approve.

Lucille Keegan