

MINOT SLEEPER LIBRARY TRUSTEE MEETING
JUNE 7, 2016 1 PM

Trustees present: Archie Auger, Ann Fitzpatrick, Rosemary D'Arcy, Shirley Yorks, Lucille Keegan
Library Director: Brittany Overton
Trustees absent: Ann Guilfoyle, Nancy Dowey, Nancy Spears, Kathleen Haskell

A public hearing was held to discuss the gift of \$10,000 by Sandy Safron to be used for art classes at the library. Sandy is donating this money in memory of her mother. A committee will be formed to come up with a plan for art classes to be held on the Saturdays in July for the next 10 years. The hearing adjourned and we went on to the regular agenda.

1) Rosemary called the meeting to order.

a) Archie moved to accept the May minutes as written and seconded by Ann. The motion was approved.

b) **Rosemary moved to accept the \$5,000 gift from Sandy Safron and Shirley seconded. The motion was approved.**

Archie distributed his financial report. A deposit has been made to the REC account. We discussed how best to invest the money in the Carr account and it was decided to leave it where it is for now and decide after we have a strategic planning session in the fall. Lucille moved to accept the financial report and Rosemary seconded it. The motion was approved.

c) Directors report: Once again Brittany had provided us with an excellent report previous to the meeting. There was water in the basement after the heavy rains and it damaged some of the books that the Friends have stored there waiting for their book sale in August. The water came in on the east side. Archie will contact the same people that took care of the water problem on the west side.

There is a problem with the fire alarm system. It is related to the phone hookup. Brittany is working with the local fire department to get a fire alarm box instead of the current system. Brittany will contact Met Tel to see if they will reinstate the phone line for a few weeks while the situation is resolved.

Rosemary moved to authorize Brittany to work with the Fire Department to get more information about a call box that could be installed to replace the current fire alarm system. Shirley seconded and the motion was approved.

The front doors continue to be a problem. There was only a 1 year warranty.

Brittany will open the meeting room on July 15 at 9 for the Newfound Pathways group. They are meeting with State Reps. **Shirley moved to open the meeting room at 9 on July 15. Ann seconded and the motion was approved.**

2) Action items

a) We will hold a strategic planning session in September. This will not be at a regular trustees meeting and other interested people will join the trustees.

b) A committee will be formed to plan the July art activities.

3) Old and unfinished business

a) The windows in the meeting room have been cleaned.

The lights will be done as soon as Jeff Goodrum gets the right bulbs.

Shirley will order 5 lilacs and talk to her friend about sod for the areas that are lacking grass.

b) Rosemary will order a custom flag to replace the old one.

c) The new library system is working okay.

d) A REC payment was received. Bill Dowey will be giving us an update soon.

4) New business

a) Lucille will contact Dick Batchelder in regards to the front steps of the meeting room. The need replacing.

b) Archie spoke about the Code of Ethics that the Town has requested all elected officials to sign. He stated that the Town does not have authority to ask people to sign it. The library employees are not Town employees and therefore should be exempt.

Meeting adjourned at 3 PM.

Next meeting : July 14, 2016 at 1 PM