

Minot Sleeper Library
Board of Trustees
February 21, 2018

Trustees present: Nancy Dowey, Nancy Spears, Ann Guilfoyle, Shirley Yorks, Archie Auger, Kathleen Haskell, Lucille Keegan and Library Director, Brittany Overton
Trustees absent: Ann Fitzpatrick, Rosemary D'Arcy

Nancy Dowey called the meeting to order at 4:05.

Archie Auger moved to accept the minutes for January 17. Shirley seconded and the motion was approved.

Archie presented the finance report for the fund balances and checking account. Brittany presented the Town tax budget. The computer support line is over the budget. **Nancy Spears moved to accept the financial report. Seconded by Ann Guilfoyle and the motion was approved.**

Director's report:

- Brittany presented an in-depth report in writing. She reported that Bob MacArthur and Bob Glasset will be working together to connect the firebox. The roof leaked over the DVD area just like it did in 2015 due to an ice dam. Jeff Goodrum sent a person to check on the safety of the lights in that area after the leak had dried up. He deemed the lights safe. Brittany has spoken with Nik and will be filing a claim with Primex. Lucille suggested that placing a heating cable on the roof in this area might prevent this from happening every winter.
- The clock had to be repaired again. Brittany asked about the special fund we have to use for clock repair. Archie reported that this fund was combined with others and is in a CD at the Franklin Savings Bank. It was suggested that when this CD comes due for renewal we should withdraw the clock fund in order to use it as needed. In the meantime the repair will be paid out of the Town budget.
- The Friends have requested that the basement floor be cleaned and painted. Nancy S. researched what would this require and came to the conclusion that the cleaning would require using a toxic chemical. The trustees were against using this product for safety reasons. Nancy suggested that an alternative would be to cover the floor with self sticking carpet squares. She has used this in her own home and is confident they would be a good covering. She is willing to do the majority of the work with a little help with the cutting that would be necessary. **Nancy Dowey moved to fund the carpet squares with the money coming from the Carr Fund. Shirley seconded and the motion was approved.** Nancy S. will go back to the Friends and report our decision.
- Brittany asked about using the remainder of the Corrette funds for books and the trustees agreed that she should order the books.
- **Nancy Spears moved to sell the bag of currency for \$25 to North Country Coins in Plymouth. Nancy D. seconded and the motion was approved. Brittany had had the currency appraised.**

- We discussed a patron request to change the charge for copying of court documents to 10 cents instead of the usual charge of 20 cents per copy. The trustees felt there should be no change.
- The trustees approved Azra hosting a meeting of librarians that work with children.

Brittany discussed how to best advertise for a replacement for Adam who has resigned and will be leaving Feb. 22. She would like to hire someone who is tech savvy and is familiar with STEM activities. She will advertise in local publications and at local colleges.

Nancy Dowey moved to go into executive session. A roll call was taken with all trustees in the affirmative.

Lucille Keegan
Secretary