

Minot-Sleeper Library Minutes
February 22, 2011

Present: Wendy Costigan, William Barrett, Nancy Gavalis, Ann Fitzpatrick, Barbara Greenwood, Nathan Haselbauer, George Corrette, Glenn Dorr, Sharon Warga

Absent: None

Secretary's report: Barbara Greenwood made a motion to accept the minutes from the February 8, 2011 meeting as written. Nathan Haselbauer seconded the motion. The motion passed as all were in favor.

Treasurer's report:

- checking account - \$1736
- investment pool - about \$90,000
- stock portfolio - \$125,000
- motion made by Wendy Costigan, seconded by Barbara Greenwood, to spend \$150 for gift certificates from the Homestead to give to the staff in appreciation for all they have done in the last couple of months. Motion was accepted.
- William Barrett made a motion to accept the treasurer's report. Nancy Gavalis seconded. The motion was accepted.

Librarian's report:

- Rocky Daniels has finished most of the work bracing the shelves. Only a few more need to be finished.
- The new library web site is almost finished.
- The powerpoint presentation has been started for town meeting. George will help Sharon finish this.
- The security list will be updated. Nathan will now be the second contact person.

Correspondence:

- We received a thank you card from David Mosely for the gift card to the Homestead.

Old Business:

- The laptop is being ordered. It will be paid out of the new equipment line in the budget.
- There will be an open house at the library on February 26th from 2-4pm. The Friends are providing refreshments.
- The employee dispute procedure policy was amended according to discussion from the last meeting. A motion was made by Barbara Greenwood to accept this as library policy. Ann Fitzpatrick seconded. The motion was approved.

New Business:

- The Trustees received a resignation letter from Debbie Doe. The trustees want to thank her for her years of service to the library.
- Charles Carr will be fixing a broken window on the lower level. He will also be replacing the front door locking mechanism.
- An employee at the library resigned effect March 4th.
- A motion was made by William Barrett and seconded by Ann Fitzpatrick to provide money for 500 fliers, mailing labels, and postage for the mailing that will be done March 1st to support the library warrant. The total cost is \$494. The motion was approved.

Building Committee:

- The trustees will meet the week before town meeting to have a trial run of the library warrant presentation. A slide show and fly-thru will be shown and a couple of trustees will speak for the library.
- A brief discussion was held regarding the recommended heating system for the new addition.

Fundraising Committee:

- George discussed creating an annual appeal to benefit the library.

Meeting adjourned at 5:45.