

Minot Sleeper Library Trustees
August 23, 2018
5:30 PM

Trustees present: Martha Hulsman, Nancy Spear, Rosemary D'Arcy, Lucille Keegan, Nancy Dowey, Kathleen Haskell, Ann Fitzpatrick. Trustees absent: Shirley Yorks , Karen Boyd
Library Director: Brittany Overton

The meeting began with a presentation by Tim Andrews from the nobis group and Jeff Hayes of Lakes Region Planning explaining a project they are working on for the town to identify locations that could qualify for a Brownfield grant. The lot that the library addition and parking lot sit on were once the location of a gas station. Tim has not been able to locate the paperwork that would prove that the tanks were properly disposed of or filled in. They were seeking the approval by the trustees to begin Phase 1 which would involve the information gathering to determine if they would need to move on to Phase 2 which would involve site testing.

After the presentation and a discussion by the trustees **Nancy S. moved to have Brittany instruct nobis engineering to do the necessary work for Phase 1 and report back to the trustees with their finding. Martha seconded and the motion was unanimously approved.**

Nancy D. moved to accept the minutes for July 26, 2018. Nancy S. seconded and the motion was unanimously approved.

Martha moved to accept the treasures report and Nancy S. seconded and the motion was unanimously approved.

Directors Report

Brittany reported that the Town will be purchasing fuel from Dead River not Rhymes. There was discussion about the ownership of the propane tank. **Martha moved and Nancy D. seconded that the library stay with the Town and buy fuel from Dead River this year. The motion was unanimously approved.**

There may be another place where the roof has leaked. Brittany is going to try to find someone reliable to take a look at the roof and give us an idea of what needs to be done.

Nancy S. moved and Nancy D. seconded to approve the thank you form letter that Brittany has created that would be given to a donor upon request for tax purposes. The motion was unanimously approved.

MSL is hosting the September Scrooge and Marley meeting. Rosemary volunteered to provide refreshments.

Rosemary will nominate Brittany to attend the Supervisors Academy.

Azra gave a report on the success of the summer reading program for children and adults. She has an idea for a Repair Café.

The staff retreat will be held on September 25. The trustees are invited to join at 2:30 for the wrap up.

Old and unfinished business:

Rosemary reported that a registered letter was sent and received by the person responsible for the bug issue.

We will hold off on restoration of the clock face until a grant becomes available.

The new ILL system is going smoothly.

Strategic Planning: The data for Bristol has been collected. The next step is community conversation gathering. This would focus on 4 or 5 questions to help gather more information

Kathleen is continues to research how the library could become a place for people to get a passsport.

In September we will ask for volunteers to help with the review of the personnel policies.

Nancy D will ask Bill to update us on the solar power.

Brittany spoke about the privacy law that the state passed. This law is to protect all patrons from having someone else given information about what materials they have checked out at the library. There have been a few cases of patrons asking what materials someone has checked out and the staff has refused to give out this information which is exactly what they should do.

Martha moved to adjourn and Nancy D. seconded. Motion approved.

Respectfully submitted by Lucille Keegan