

MINOT-SLEEPER LIBRARY  
TRUSTEE MEETING  
AUGUST 10, 2015  
10:00AM

Present: Hilda Bruno, Ann Fitzpatrick, Archie Auger, Shirley Yorks, Ann Guilfoyle, Rosemary D'Arcy

Absent: Nancy Dowey, Nancy Spears, Lucille Keegan

Primary purpose of the meeting was to interview Adam DeFillipe for the Library Director position.

Following the interview, the quorum of the Board discussed his potential and agreed he could be an option, but that Brittany Durgin was a stronger candidate.

**A motion was made by Archie and seconded by Shirley to offer the Library Director position to Brittany Durgin.** A discussion of compensation ensued and an amount to offer was agreed with some room to negotiate.

The issue of the Library cleaning service was addressed. Following an agreement at the August 6<sup>th</sup> meeting to terminate Alternative Solutions and hire Chrisandra Paive. New information has come to light about Chrisandra's relationship with Alternative Solutions and the Board agreed that we should put out a request for proposal to a broad group of cleaning services and review them to determine the best option. In the meantime, Alternative Solutions will continue to clean the Library.

We then discussed what would be included in the cleaning of the Library and Ann Guilfoyle agreed to come up with a list of things to be included. We asked Azra to join us to provide feedback on what should be included in the cleaning.

We then discussed Azra's proposal to create a collection of materials honoring the memory of George Corrette using the funds that were donated in his memory. Archie will call Shirley Corrette to get her thoughts. He also suggested that we consider materials on science and math since these were the subjects George taught.

We authorized Azra to increase James' hours by 5 or 6 per week to cover the hours that Liz Skiffington has been working.

We are awaiting a draft policy on animals in the Library that Nancy Dowey is putting together. We plan to have Paco, the rabbit, return to the Library occasionally with Azra. Rosemary will check on any insurance issues.

Hilda has spoken with Michael Capone about assisting us with an RFP for the issue of moisture in the Library basement. He will not be able to get to it for several weeks. We agreed to revisit this in the near future.

Rosemary asked everyone to complete the evaluation form for Azra by Monday, August 17 so that they can be incorporated into her review.

The meeting adjourned at 11:20am.