

## MINOT-SLEEPER LIBRARY TRUSTEES MEETING

APRIL 8, 2013

Trustees present: Wendy Costigan, Barbara Greenwood, Ann Fitzgerald, Archie Auger, George Corrette, Roger Nichols, Lucille Keegan.

Also present Deborah Thouin, Sharon Warga

1. Secretary's report accepted.

2. Treasurers report:

- Check book balance: \$27,788.78
- Investment Portfolio: \$34,099.39
- Stock Portfolio: \$85,807.78
- Capital Fund: \$1,123.91
- Total: \$148,819.86

3. Librarians report:

### **Librarian's Monthly Report 4/8/13**

#### **Programs**

- **Third Monday Book Group** for May 20<sup>th</sup> will be reading "*Saving Ceecee Honeycutt*" by, Beth Hoffman
- Both **Lapsit/Book Toters** (16 kids & 12 adults) and **Bouncy Bookworms** (8 kids, 5 adults) had great attendance for the first programs of the year
- **May Computer Classes**
  - **Tuesday, 5/7 @3pm** -Introduction to Computers
  - **Tuesday, 5/14 @3pm** - E-mail for Beginners
  - **Tuesday, 5/21 @ 3pm** - Introduction to Microsoft Word
- **Grand Opening 5/25/13 3-5pm**
  - **Invitations have arrived and have been addressed – will be sent out tomorrow. Total cost for invitations from Tinyprint.com was \$197.95 for 250 invitations and was paid for with the library's credit card**
  - **Bumper stickers**

#### **Staff**

- **Deborah is signed up to attend the NHSLMA (NH School Library Media Association) Spring Conference on 5/16 in Whitefield, NH. In addition to the conference, the Children's Book Review will also be happening at the same location.**

- **Sharon will attend the NHLA Spring Conference on 5/31 at the Hookset Public Library. Topic is: *Creating Space: Why Libraries Matter***

### **Grants**

- **We have been awarded the Kids, Books and the Arts grant from the NH State Library in the amount of \$390 to help cover the cost of our Summer Reading kickoff performer. The Friends of the Library have agreed to contribute the remainder of the performer's fee (\$150)**

### **Vacuum Options**

#### **Highest Rated**

- [Shark Navigator Professional Lift-Away Vacuum Cleaner --\\$199.99 on Amazon.com](#)
- [Dyson DC25 Ball All-Floors Upright Vacuum Cleaner -- \\$469.99 on Amazon.com](#)
- [Eureka Boss SmartVac 4870PZ -- \\$159.99 on Amazon.com](#)

- Archie moved that we authorize Sharon to spend up to \$500 for a vacuum cleaner. Wendy seconded and the motion was approved.

#### 4. Correspondence:

Thank you notes for serving as trustees and serving on the fundraising committee were signed for Glenn and Nathan.

#### 5. Old Business:

Archie reported that he has 15 slates from the high school and probably will get 30 from the middle school. These are slates that were removed from the roof of the old building during construction. Students have been painting pictures on the slates and they will be sold to the public. Archie will give the finished slates to Sharon and she will price them. He also reported that a few laser etched slates are available and orders can be taken for more. It was suggested that at the Grand Opening we raffle off one of the etched ones. We can also offer blank slates for sale.

Land: We will not list the land at this time. Wendy will contact Don Martin with this decision.

Archie has explored ways for us to avoid having to pay taxes on the land. The first approach is to ask the Friends of the Library to apply to the Board of Selectmen to see if they will exempt the land from taxes. Wendy will have the proper forms, which Archie has filled out, signed by Judy Willson. A second idea would be to ask the town to take over the property with the stipulation that when the land is sold the money would go to the trustees as the donor had intended. The third approach involves a Department of Justice rule regarding tax free donations for library trustees.

Appreciation Luncheon: We will hold the luncheon at the library. Sharon will check about catering with the Homestead and Audrey Pelligrino

Solar Panels: Bill Dowey attended to discuss the solar installation. The cost will be \$36,000 and we will receive a \$9,000 rebate. We will install American made cells. The array of 50 panels will be large enough for a net zero production. Bill will fill out the application for intent to install to qualify us for the rebate. We must pay PAREI \$600.

6. New Business: Wendy motioned to authorize Sharon to order 40 chairs at a competitive price and a dolly to store them on. Roger seconded and the motion passed.

A notice has been posted announcing the open seats on the trustees. Letters of intent may be submitted until May 13.

Roger asked if we should consider a tent for the grand opening if the weather isn't good. No decision was made.

Lucille suggested we should have a screen for projection available in the meeting room. This generated the idea of a wish list for the library.