

**MINOT SLEEPER LIBRARY**  
**Board of Trustees**  
**March 23, 2020**

**Trustees Present: Rosemary D'Arcy, Martha Hulsman, Karen Boyd, Travis Kelley, Nancy Dowey, Tom Kaempfer and Kathleen Haskell**  
**Absent: Shirley York, Nancy Spears**  
**Library Director: Brittany Overton**

Nancy Dowey called the meeting to order at 7:02 via ZOOM.  
Martha moved to accept the minutes from the February meeting and Tom seconded and the minutes were approved.

Nancy welcomed Travis Kelley to the Board.

Brittany noted that since we were holding a virtual meeting we should take votes via roll call.

Nancy presented a slate of officers for the 2020-2021 year:

Chair – Rosemary D'Arcy

Vice-Chair – Karen Boyd

Secretary – Nancy Dowey

Treasurer – Kathleen Haskell

**Martha moved to approve the slate of officers with Tom seconding the motion and vote (by roll call) was unanimously approved.**

Transfer of leadership then took place and Rosemary led the rest of the meeting. Rosemary offered to meet with Travis to orient him to past Board actions and our future plans.

Rosemary suggested a check in since the COVID-19 virus has impacted everyone. Brittany is in quarantine since both her parents have tested positive for the COVID-19 virus and she had just spent time with them.

#### Director's Report

The library is closed. The staff are all working remotely on projects for the library. Brittany reported that they are busy and doing great work. They are providing a wide range of services through social media and a staff is available for phone questions during library hours. All the services and virtual meetings are on the library website and Facebook page.

The staff has been putting out free books for people to take and emptying the deposit box. The Trustees agreed with Brittany that due to possible cross contamination, those service will stop immediately.

Brittany will investigate the best services for the Library to purchase for future meetings or if we can use the town services for video meetings.

The Trustees agreed to meet every two weeks for the foreseeable future. Rosemary will send out possible dates for those meetings.

The cleaning of the Library while it is closed was discussed. Rosemary and Brittany will meet with the company to discuss options.

Respectfully Submitted,  
Nancy Dowey