

MINOT SLEEPER LIBRARY
Board of Trustees
June 1, 2020

This meeting is being held remotely due to social distancing orders put in place by the state government.

Trustees Present:Rosemary D'Arcy, Martha Hulsman, Karen Boyd, Travis Kelley, Nancy Dowey, Kathleen Haskell, Nancy Spears
Absent:Tom Kaempfer, Shirley Yorks
Library Director: Brittany Overton

Rosemary called the meeting to order at 7:00 pm

Karen moved to accept the minutes from the May 18 meeting and Travis seconded. The minutes were approved.

Rosemary noted that since we were holding a virtual meeting we will take votes via roll call. This meeting was posted so the public could join.

This meeting will also act as the public hearing on the \$10,000 CARES grant the library received recently. Brittany stated the grant will be used to address the digital divide in this area. Chrome books, hot spots and tablets will be purchased and made available for patrons to check out. Streaming services, and technology assistance will be available through the grant.
No public was present.

Brittany presented the financial report.

Wayne Anderson, selectboard chair, has requested that all town departments report areas where they are under spending by June 18. The library funds do not belong to the town so we will provide this information as a courtesy.

Nancy Spears moved to accept the financial report and Travis seconded. The report was unanimously approved.

Brittany went over the director's report which all the trustees had previously received.

Old Business

The executive committee has been meeting with Brittany to make comprehensive plans for reopening.

New Business

The Library pandemic policy has been reviewed by the attorney and he made some slight changes.

Karen made a motion to approve, Travis seconded. Unanimously approved and effective immediately.

The lawyer recommends that we have a temporary policy for leave for COVID-19.

Discussion and motion to approve as amended by Nancy Spears , Martha seconded Unanimously approved.

Screening and safeguard of information policy

Established screening procedure. Brittany will establish a system to collect daily information from staff members.

Discussion and Karen made a motion to approve and Nancy Dowey seconded. Unanimously approved.

Home delivery policies.

Brittany will make minor changes to the wording in the policy.

Travis made motion to approve, Karen seconded. Unanimously approved.

Brittany reported there are grants from the NH Charitable Association for 501-C3 groups so the Friends would qualify. Brittany invited anyone who would like to brainstorm with her about applying to let her know. The NH state library is applying for an IMLS grant and is inviting small and rural libraries to join them in the application.

Rosemary asked Brittany if there are enough plans in place for reopening to go back to monthly trustee meetings starting in July. Brittany agreed. Rosemary would also like to accommodate Tom so he could attend meetings.

Martha moved to adjourn and Nancy Dowey seconded. Motion approved and meeting adjourned at 9pm.

Next meeting is June 15 at 7 pm.

Nancy Dowey
Secretary

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Martha moved to adjourn and Nancy Dowey seconded. Unanimously approved.

Next trustees' meeting is June 15 at 7 pm

Respectfully Submitted,
Nancy Dowey