

MINOT SLEEPER LIBRARY
Board of Trustees
June 18, 2020

This meeting is being held remotely due to social distancing orders put in place by the state government.

Trustees Present: Rosemary D'Arcy, Martha Hulsman, Karen Boyd, Travis Kelley, Nancy Dowey, Kathleen Haskell, Nancy Spears, Tom Kaempfer, Shirley Yorks
Library Director: Brittany Overton

Rosemary called the meeting to order at 4:00 pm

Karen Boyd moved to accept the minutes from the June 1 meeting and Travis seconded. Shirley and Tom abstained. The minutes were approved.

Rosemary noted that since we were holding a virtual meeting we will take votes via roll call. This meeting was posted so the public could join.

Brittany presented the financial report.

Nancy Dowey moved to accept the financial report and Karen seconded. The report was unanimously approved.

Brittany went over the director's report which all the trustees had previously received.

Old Business

The executive committee continues to meet to discuss issues regarding reopening.

New Business

Further discussion about reopening included:

- The staff has been providing services the entire time the library has been closed and is expanding those services now to include curbside pickup and home delivery. The grant will allow even more services. The staff is doing calls to let more people know about the library services.
- The cleaning service will continue now that there will be staff in daily.
- Tom clarified the question regarding travel for the daily wellness questionnaire after Brittany stated it would not be included. Brittany said she will look at the question again.
- Brittany reported that providing hot spots for check out is more complicated than she had thought.
- Home delivery will start soon. Brittany had a virtual meeting with volunteers this week.
- Rosemary volunteered to do an article for the newspaper for next week. Everyone agreed it is important to keep communicating with the public about the plans and services.

-Brittany contacted Cardigan Mountain HVAC to check if there is anything that can be done to improve the air quality. Steve Hanes, who checked all town buildings reported the library has good air exchange. Brittany will also have the sequencer checked since it is not working properly.

-The Board will go back to monthly meetings on July.

-Rosemary asked that the strategic planning groups report their status at the next trustees meeting.

Karen moved to adjourn and Shirley seconded. Motion approved and meeting adjourned at 4:42.

Next meeting is July 23 at 4pm.

Nancy Dowey
Secretary

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