

MINOT SLEEPER LIBRARY TRUSTEES  
FEBRUARY 27, 2020

Members present: Kathleen Haskell, Tom Kaempfer, Karen Boyd, Martha Hulsman, Nancy Dowey, Nancy Spears, Rosemary D'Arcy, Lucille Keegan

Absent: Shirley Yorks

Also present: Brittany Overton, library director

Nancy D. called the meeting to order at 5:34

**Karen Boyd moved to accept the minutes from January 23. Martha seconded and the motion was approved with Rosemary abstaining.**

**Rosemary moved to accept the finance report and Karen seconded. The motion was unanimously approved.**

**Director's report:** The trustees had received the report prior to the meeting and a few items were discussed.

- The trustees decided that funds to have the old clock face restored should come from the fund that is designated for clock repair. These funds are currently held as CD at FSB. The CD will come due before the end of the year. At that time the funds will be taken out of the CD and placed in a more accessible account.
- Kathleen, Brittany and Lucille meet to discuss the feasibility of asking the other towns in the school district to contribute toward the library. They suggested an annual drive that would begin in May 2021 with letters being sent to the residents of all the towns. The letters would highlight the impact of the library on the residents of their town and an opportunity for individual donations.
- Brittany reported that Kanopy is a big hit and the usage has been far beyond what was expected. It was decided to reduce the number of monthly credits per patron from 10 to 5.
- Brittany presented an updated Patron Privacy Policy. **Rosemary moved to accept the policy with a few minor wording changes. Nancy S. seconded and the motion was unanimously approved.**
- The library will host a NH Library Trustees Association gathering of trustees and friends of the library group members on Wednesday, April 22 from 5:30-7:30. The MSL trustees will provide appetizers. Trustees will be available to greet and give tours.
- Brittany has been invited to take part in the in-person training at the ALA's preconference in Chicago. All expenses will be paid by the ALA.

**Reports from Strategic Plan working groups:**

**Communications:** Rosemary reported that the committee feels money should be spent to have a branding for the library. They recommended having a sign in sheet at each program, some programs at alternative hours and a quarterly brochure of programs. The "Great Decisions Program" was recommended. Rosemary is going to research this program.

**Broadening Access:** Lucille reported that they met with Tyler Symonds at the town office to discuss potential sites for little free libraries. Mr. Maxner and his class at the middle school have built one that

will be placed in front of the TTCC when the weather permits. Other sites will be Cummings Beach and the entrance to the Bike Path by the information booth. Brittany spoke with Gail Shaw, director of the senior center. One idea for working with the seniors would be mini reading circles.

Space Needs: Lauren Stara has been rescheduled for Friday, March 27. She will meet with the trustees at 11 am. The library purchased a charging station for patrons to use. They are discussing the purchase of a low table for the teen area.

The trustees entered a non-public session.

The next meeting will be March 26, 2020 at 5:30 pm.

**The meeting was adjourned at 7:30.**

Respectfully submitted:  
Lucille Keegan  
Secretary