

MINOT SLEEPER LIBRARY TRUSTEES
JULY 25, 2019

Trustees present: Martha Hulsman, Shirley Yorks, Nancy Spears, Tom Kaempfer, Nancy Dowey, Kathleen Haskell, Rosemary D'Arcy, Karen Boyd, Lucille Keegan
Library Director: Brittany Overton

Rosemary moved to accept the minutes for June 27, 2019. Nancy S. seconded and the motion was approved.

Finance Report:

Brittany passed out the report and there were no concerns. **Karen moved to accept the finance report and Rosemary seconded. The motion was approved.** Tom has been in contact with the manager of the library trustee's account with RBC. Tom reported that this man has managed the account for 20 years and the account has had good growth.

Director's Report:

Two computers at the circulation desk need to be replaced because of old operating systems. **Rosemary moved to authorize Brittany to spend up to \$1800 for the purchase of two new computers to be used at the circulation desk. Martha seconded and the motion was approved.** Brittany would like to have a technology plan developed and Martha suggested that the trustees should build into each year's budget the amount to replace one computer.

We discussed the possibility of Wi-Fi Hotspots in town and or a campus style installation for the garden. This would fit nicely with the strategic plan.

Brittany was contacted by Todd Fahey in regards to the proposal she wrote for funding the automatic door openers. AARP did not award the grant to the library. Todd works for AARP and was very impressed with her proposal and is going to try to find funds to pay for the project.

The Friends book sale will be August 2. Discover Books has been contacted to see if they will pick up the unsold books.

Old business:

Brittany will contact David Hallenbeck to see if he would be available on 9/18 or 9/26 to speak at a strategic planning community presentation.

Finance committee: Brittany and Kathleen will have a first draft of the 2020 budget ready for our August meeting.

The building committee met and recommended that the trustees approve the bid by Josh Furbish to build an appropriate landing and steps leading from the emergency exit in the meeting room. **Nancy S moved to accept the bid from Josh Furbish for the work to be done outside the emergency exit door of the meeting room. Martha seconded and the motion was approved.** Brittany will see if the Town will pay for this. If they will not then it will be paid out of the Carr Fund.

We discussed the possibility of recording some presentations. Brittany checked with the NH Municipal Association and found that it is okay to do so. She would get permission from each speaker. Karen B. offered a camera and the historical society has equipment that could be used. We are unclear how these recordings would be stored and used.

Lucille suggested we need to purchase a mic stand. Karen suggested a lavalier would be more useful. Brittany will follow up.

Rosemary suggested a phone for conference calls would be useful also.

New Business:

Brittany asked for volunteers to cover time at Old Home Day on August 24.

Bill Dowey and Wendy are looking into what it would cost for a car charging station and how it would work.

Martha moved to enter executive session, Shirley seconded and a roll call vote was held with all trustees voting Yes.

Meeting was adjourned at 7 PM

Lucille Keegan, secretary