

**Minot Sleeper Library  
Bristol,NH  
Board of Trustees  
August 22, 2019**

**Trustees present: Karen Boyd, Shirley Yorks, Kathleen Haskell, Nancy Spears, Martha Hulsman, Rosemary D’Arcy, Tom Kaempfer, Lucille Keegan  
Library Director: Brittany Overton**

Karen called the meeting to order at 5:30

**Rosemary moved to accept the minutes of June 25, 2019. Martha seconded and the minutes were approved.**

Brittany presented the financial report. **Rosemary moved to accept the financial report and Nancy S. seconded. The report was unanimously approved.**

Brittany went over her director’s report that all the trustees had previously received.

**Martha moved to approve having Skyline Roofing repair the slates on the library’s roof for \$700. Nancy seconded and the motion was unanimously approved.**

Brittany is concerned that the current library wage scale may be a disadvantage for attracting and retaining qualified candidates to open positions as they come up and is not in line with other town employee’s wages. She has only received one application for the current job opening. The trustees discussed updating the wage ranges, moving employees into these ranges and doing this in lieu of potential merit increases. Brittany and Kathleen will work on recommending new ranges based on Brittany’s research.

The Town is moving to paper free meetings. Brittany asked if the trustees would like to try it. A few members are not prepared to make this change. Some have already been doing it.

The trustees approved the general release form to be used when hosting artwork at the library. The insurance company has approved this form.

Brittany will be attending and presenting at the American Library Association’s Rural and Small Libraries conference in Burlington, VT, Sept. 4-7. Shirley moved to cover all expenses ( Brittany is staying with a friend so no lodging is included) for registration and mileage to this conference. Tom seconded and the motion was unanimously approved.

The trustees approved Brittany attending the Primex Supervisors Academy also.

Paula will attend the NH Library Association Fall Conference and also get recertified in basic life support. The events will bring the amount for professional development over the amount budgeted.

**Rosemary moved that the trustees authorize the cost of these conferences be paid using funds available from other lines. Nancy Spears seconded and the motion was unanimously approved.**

**Rosemary moved to extend Shyla's employment through the end of October. Martha seconded and the motion was approved.**

The next community strategic planning event is scheduled for September 26 at 6:30.  
The sub committees will meet before this event.

Paula gave an update on the summer reading program.  
The program was a huge success with 60 adults and 145 children participating.

**The next trustee's meeting is changed to Wed. September 25 at 6:30.** We will focus on the 2020 budget.

Respectfully submitted,  
Lucille Keegan