

**Minot Sleeper Library
Trustees Meeting
September 23, 2021**

Trustees present: Rosemary D’Arcy, Kathleen Haskell, Martha Hulsman, Travis Kelley, Nancy Spears, Lucille Keegan, Karen Boyd (zoom) absent: Nancy Dowey, Tom Kaempfer.
Library Director: Brittany Overton

Rosemary called the meeting to order.

Martha moved to accept the minutes for August 12 and September 2. Nancy S. seconded and the minutes were approved.

Lucille moved to approve the finance report, Nancy S. seconded and the report was approved.

Directors report:

Kathleen moved to authorize Brittany to apply for a NHCF grant for funds of \$5,000 to pay for the service fee for the library’s hotspots for approximately 1 year. This would be a NH Library Technology Grant. Nancy S. seconded and the motion was approved unanimously.

The Select Board is ending the accrued bonus time program. Bonus time accrued currently will be paid out next year. **Nancy S. moved for the MSL trustees to adhere to the Select Board change in policy for accrued time and that bonus days will be paid out when all town employees are paid out. Martha seconded and the motion was unanimously approved.**

Brittany shared that there is required cyber security training in October for all staff and Board Members. She asked the trustees if they wished to close the library from 3-4:30 on Thursday, October 14 to allow all staff to attend the cyber security training. The trustees are not in favor of closing the library but suggested that a few staff attend and report back to the others.

The trustees are in favor of Paula’s proposal to sign up to be listed as a charity through Terra Cycle.

There was a discussion of a change in meeting room policies in regard to usage by for profit groups. It was decided to put these changes off until more review is done.

A descendant of Solomon Sleeper has offered to donate books that belonged to his granddaughter. Brittany has agreed to accept this offer and will go through the collection create a display of some of the books.

Rosemary proposed that Brittany apply for a Resilla micro grant for \$1,000. Brittany will pursue this.

Rosemary and Brittany spoke of applying for a NH Humanities and ARPA grant to fund a local Story Corp program. Rosemary has contacted NHPR and they have shown interest in partnering with the library. **Travis moved to approve applying for a NH State Library/ARPA grant to fund a Story Core program. Martha seconded and the motion was unanimously approved.**

Standing Committees:

By-laws and policies: In order to be an official meeting there must be 5 trustees in the room with the chair or vice chair present.

Rosemary adjourned the meeting at 7:15

Next meeting: Thursday, October 28, 2021 5-7 pm

Submitted by Lucille Keegan