

MINOT SLEEPER LIBRARY
Board of Trustees
May 27, 2021

Trustees Present: Rosemary D'Arcy, Martha Hulsman, Karen Boyd, Tom Kaempfer Lucille Keegan, Nancy Dowey, Nancy Spears, Kathleen Haskell. Travis Kelley joined remotely
Library Director: Brittany Overton

Rosemary called the in person meeting to order at 5:00.
Rosemary welcomed Tom back to the Board

Karen moved and Nancy Spears moved to accept the minutes of April 22, as amended as well as the amended minutes of the emergency meeting of April 15. Minutes approved. Tom abstained.

Brittany presented the financial report
Tom moved to accept the financial report, Karen seconded. Financial report approved.

DIRECTOR'S REPORT

The Trustees support forming a committee to study a Capital Improvement Plan (CIP) for the Library. The committee will include: Brittany, Martha and Kathleen.

Martha moved, Karen seconded the motion to approve Brittany applying for 2 grants from ARPA funds through the State Library. Motion passed.

Brittany, Rosemary, Nik and the Selectboard chair will meet to discuss the Library using the town EIN number in grant applications.

Karen moved and Nancy Spears seconded motion that Brittany move forward with purchasing the wireless printing option from Canon. Motion passed.

Nancy Spears moved and Travis seconded motion to accept the policy recommendation of the policy committee regarding interlibrary loans. Motion passed.

Lengthy discussion of possible visit by author, Sy Montgomery, as proposed by Rebecca Herr. The decision is to wait for further information before any decision will be made.

OLD BUSINESS

Staffing:

Erica Mattson started yesterday.

Building Structural Issues

Still waiting for more information regarding roof issues

Covid 19 Status

Brittany reported the patronage is picking up. She is getting mixed feedback about wearing masks. After extensive discussion, decision to keep mask policy unchanged at this time.

Computers and Hot Spots

Hot spots have been recalled so waiting for replacements. Brittany said patrons are very excited about the hot spots.

Strategic Planning Committee Updates

Space Needs-Lauren Stara, consultant, will visit the library on June 16 to assess space usage.
Expanding Accessibility- Little Free Libraries have been put up around Bristol by other groups.

Standing Committees Updates

No reports

NEW BUSINESS

Internship

To be discussed in nonpublic session

Celebration for Shirley Yorks

Rosemary wrote Shirley a letter informing her that she had been chosen to be honored this year for her vision, commitment, service and leadership. We will have celebration before the next Trustee meeting, June 24 at 4:30 pm.

Little Free Library discussion regarding who is responsible for maintaining them. It is not the library staff. The Friends are responsible for the one at Cummings Beach, the Historical Society for the one at Eagle Park and the Senior Center responsible for theirs.

Rosemary distributed documents relating to the job description of Trustees and asked that trustees complete the meeting assessment before the next trustee meeting.

Lucille moved and Karen seconded to move in to nonpublic session. Motion passed

Returned to public session.

Meeting adjourned at 6:44 pm.

Next meeting is June 24, 4:30 pm

Respectfully submitted,
Nancy Dowey
Secretary

Nancy Dowey