**Librarian’s Monthly Report**

**2/14/2012**

**Programs (Past & Upcoming)**

* 2/10 – Valentine’s Crafts – 17 kids & 9 adults attended
* 4/19 @ 7pm, Old Town Hall – “Lizzie Borden Took an Axe, Or Did She?” NHHC program sponsored by the Friends of MSL and the Bristol Historical Society
* Children’s Programming Survey

**Professional Development**

* Went to Scrooge & Marley Meeting (1/19 Gilford)
* Topic was “Library Marketing” – 2 librarians from the Goffstown Public Library gave a presentation on making commercials for your library and posting them to You Tube, public access television and your website.
* Next meeting is 3/13 in Moultonborough
* Sharon and Deborah will be attending the Spring CHILIS conference on March 8th from 9am-4pm in Manchester. Will be looking for performers to book for the Summer Reading Program.
* Deborah will be attending the New England Roundtable of Teen & Children Librarians on 3/23 in Worcester, MA. The topic is, *Rethink Reading:* *Beginning Readers @ Your Library*.

**Friends**

* The Summer Reading materials that the Friends sponsored have arrived. Total came to **$277.45. Themes are:**

 **Adult: Between the Covers**

 **Teen: Own the Night**

 **Children: Dream Big-Read!**

* The next meeting will be on Feb. 27th

**Grants**

* Starting work on a Conservation License Plate grant to get the paintings professionally cleaned. Deadline is 4/27. Cassie Mason at the Dept. of Cultural Resources will read drafts if submitted early enough. Contacted the Ingalls Memorial Library in Rindge - they applied for this grant a few years ago for the same reason – they gave me contact info for the conservator they worked with, Linda Donovan. Will be setting up a time for her to visit the library and the paintings to give me a budget estimate.
* Granite State Reads grant update (see attached)
* Target Early Literacy grant opens March 1st - will be using some of the same narrative from the GSR grant.

**Policies:**

* The Town has a new Harassment Policy – all full time and part time staff are required to attend one of the training sessions at the Town Office:

 Monday March 26 @ 12:30 pm (Deborah, Cindy & Liz)

 Tuesday March 27th @ 8:00 am (Sharon)

**STATISTICS FOR 1/2012**

**Total Patron Count: 1,575**

**Total Programs Offered: 23 Attended by: 272 people**

**Total Circulation: 2,784**

Books on CD: 120 J Fiction: 213

Downloadable Audio and eBooks: 151 J Non Fiction: 104

Adult Fiction: 610 Periodicals: 155

Adult Non Fiction: 98 Videos: 718

E Fiction: 575

**Correspondence:**

* Bristol Community Services
* Phyllis Schofield
* Old Mill Properties
* Mary Campbell

**Odds and Ends:**

* Town audit time – all info needs to be to Peggy by 2/17
* Would like to purchase new public wireless router for the library – ours has been unreliable lately. Estimate from Certified Computer Solutions is $123.50. The labor is covered by our service contract.
* Penny Saver ad rates
* Should have some drawings from the NH State Prison Woodshop for shelving and furniture sometime this week.
* Ruth Munroe will be working at the library on March 8th from 9:45-4pm