

MINOT SLEEPER LIBRARY TRUSTEES MEETING

MARCH 27, 2014 4 PM

Members present: Wendy Costigan, Archie Auger, George Corrette, Ann Fitzpatrick, Shirley Yorks, Roger Nichols, Lucille Keegan Absent: Rosemary D'Arcy, Nancy Dowey

Also present: Sharon Warga, Deborah Thouin

Archie moved to hold current holders of officers positions, Roger seconded and the vote was in the affirmative.

1. Secretary's report accepted

2. Treasurer's report:

- Checkbook balance \$5221.89
- Investment pool balance \$33,107.00
- Stock portfolio balance \$72,717.76
- Capital fund balance \$4851.97
- **Total \$115,898.62**
- Library book fund \$101.93
- Landscaping fund balance \$599.74
- Unencumbered checkbook balance \$3620.22

3. Librarians report: Sharon passed out her written report of upcoming programs and professional development activities. The Friends paid for a movie license so that they can start showing movies in the meeting room. Sharon reported that the Town has developed a new employee evaluation form.

4. Correspondence: none

5. Old business:

- Solar project: when the snow is off the panels are generating a lot of power
- Table restoration: nothing new
- Land: Archie is continuing to pursue having the town hold the deed of the land for the trustees. Judy Willson, Friends President, has signed a letter authorizing the Trustees to manage the land. Roger questioned what we will do with the proceeds when it is sold. Wendy and Roger said that it should be used to reimburse the Trustee funds that we used for the project.
- Birds: Wendy has sent an email to professor at PSU
- Health Insurance: The amount for January to June is \$85.32 that we will pay to Sharon to offset the difference that the Town is deducting from her pay. The premiums will change in July.
- Policies: We will discuss this in April when Rosemary is in attendance as she has been the one reviewing them.
- Doors: the door man should be stopping by soon to replace a rod and Sharon will speak to him about the gap between them.
- Director evaluation: We will wait to see the new Town form. Archie shared some samples of librarian evaluation forms he had found on the web. He will send out links to trustees.

6. New business:

- Sharon requested that the board consider helping Deborah pay for insurance. Sharon will put the proposal in writing and submit to Trustees. We will discuss this further in April.
- April 2 is the end of the construction warranty; Sharon will check the building for anything that needs to be addressed.
- Roger nominated Nancy Dowey to the Board of Trustees. Wendy seconded and a unanimous vote was taken. Welcome Nancy!

Meeting was adjourned at 5 PM

Lucille Keegan, secretary