

## Minot Sleeper Library Trustees Meeting

June 10, 2013

Trustees present: Wendy Costigan, Shirley York, Rosemary D'Arcy, Roger Nicholls, George Corrette, Barbara Greenwood, Archie Auger, Lucille Keegan Absent: Ann Fitzpatrick

Librarian: Sharon Warga

1. Secretary's report: accepted

2. Treasurer's report:

- Checkbook (encumbered \$1846.76) \$20,765.68
- Investment Pool \$34,102.00
- Stock Portfolio \$90,640.00
- Capital Fund \$2998.99
- Total \$148,506.67

Book fund has a current balance of \$1846.76

Landscaping bills to date amount to \$5214.75 of the \$7800 budgeted. Balance of \$2585.25

Solar panel project is the last remaining expense.

3. Librarian's report: (see last page)

4. Correspondence: none

5. Old Business:

- Land: George has paid the real estate tax bill. Archie continues to explore options for making the land tax exempt. He suggested that the trustees approach the select board with the recommendation that the town take ownership of the land on behalf of the library trustees. We will revisit this in July.
- Solar: Bill Dowey reported that he had requested new bids for the project to clarify some issues. He had received one and expected another soon. Archie requested to see all bids. The library is using more energy than originally estimated which will require a larger array hence a larger initial cost. Bill will alert Wendy when he has the other bid and she will schedule another meeting with a 72 hour notice.
- Appreciation Lunch: Sharon has spoken to Judy Willson and will select a Tuesday or Thursday in August. She will check with Greg at Shop and Save for food prices and selection.

- Slates: Five painted ones have been sold and fifteen raffle tickets have been sold for the one that Sue painted.

#### 6. New Business:

- Project funds: Wendy explained that the roughly \$24,000 left in the project funds will be used for paving and line striping. This will be bid out by the town and is not part of CCI expenses.
- Meeting room policy: Roger moved to amend policy to include “maximum room capacity of 80 people” Wendy seconded and the motion was approved.
- Finance Committee Proposal: Roger attended a state library trustees meeting. He received a recommendation that the trustees should have two separate budgets, one for the town and one for the trustees’ revenue. Roger motioned “In order to better manage and identify the use of Public and Private Monies for the Minot-Sleeper Library, I move that a Finance Committee of the Board of Trustees for the Minot-Sleeper Library be created. Such Committee to include the Chair, Treasurer, Vice-Treasurer, Librarian and other Trustees to be named as needed.” Wendy seconded. The motion was approved. Roger passed out a Disbursement Plan for the NH Public Deposit Investment Pools Funds. The objective is to go from 16 funds to 3 funds.
- Sharon reported that one of the public computers is not working. Wendy made a motion to authorize Sharon to spend up to \$300 to buy a new computer. Barbara seconded and the motion was approved. Sharon said she would use the old computer for parts.
- Lucille asked about the CCI sign in front of the library. Archie will talk to Mark Bucklin about removing it. The fundraising sign will also be removed.

Lucille Keegan

Librarian's Monthly Report  
6/10/2013

Programs

Adults:

- Rebecca Rule, 6/28, 6:30pm-8:00pm (Library Meeting Room) "Moved & Seconded: Town Meeting in NH"
- Ed Barber, Tuesday 7/9 6:00pm-8:00pm (Library Meeting Room) "Armageddon: The Cuban Missile Crisis of 1962"
- Ann McClellan, Tuesday, 7/23 6:00pm-8:00pm (Library Meeting Room) "(Not So) Elementary My Dear Watson: The Popularity of Sherlock Holmes"
- Author Leslie Morgan Steiner will join our Third Monday Book Group at a special time (4:30pm) to talk about her book, "Crazy Love"
- Author Mary Elizabeth Nordstrom (formerly Mary E. Cummings of Bristol) will be here on Monday, 7/22 12:00pm-1:00pm to read from her new book of poems, "Unlaundered Cache"
- July Computer Classes: Thursday, 7/11 @3pm - Intro to the Internet  
Friday, 7/12 @2pm - Online Deals and Coupons  
Friday, 7/19 @2pm - Microsoft Excel Basics  
Thursday, 7/25 @ 3pm -Intro to Computers  
Friday, 7/26 @2pm - Microsoft Excel Advanced

Children

- Newfound Memorial Middle School contacted us to let us know that they would like to donate the proceeds from their "Bear Crawl" run to the library this year, specifically for the purchase of new children's books. The run was today, 6/10. They will be sending over a couple of students to present us the check this Wednesday.
- "Dig Into Reading" Summer Reading Program will meet Wednesdays, at 10am starting on 6/26 with kickoff performer Keith Munslow at the TTCC.
- TTCC will be bringing 2 groups of camp kids to the library for storytime throughout the summer 6/18-8/6. Tuesdays, 12:30-1:30pm
- Lapsit will run on Mondays at 10am throughout the summer, taking a break in August and will resume again in September. We are still averaging 25-30 attendees (parents + babies) for each session!

Staff

- Beth Benton started her internship at the library on Friday, 6/7. She will be coming in M, T, F 3:30-5:30pm until 7/22.
- Reminder - Sharon will be leaving at 1pm on 6/12 and will return on 6/17

